

CHECKLIST (User Agency)

Name of the Proposal

Construction of Treasury building at Bani

Division

Social Forestry Div. Kathua

User Agency

Treasury Officer Bani

S.no	Particulars	Document enclosed (Yes/No)
1	Register online through the portal "parivesh.nic.in"	yes
2	Fill the Form-A- Part-I (extent of proposed area for diversion to be preferably in two digits after decimal)	yes
3	Upload authorization letter to the person submitting application on PARIVESH portal by the competent authority of the user agency. ID Card, PAN Card etc not to be uploaded.	yes
4	Upload colored Survey of India Toposheet Map of the project site / forest land to be diverted, or any suitable map with legend authenticated by the representative of DFO (Territorial) and Project Authority	yes
5	Upload KML file of the forest land to be diverted under the project. KML of Non-Forest Land (NFL) in different shade to be uploaded, if necessary.	yes
6	Upload Geo-reference map showing GPS Coordinates of the forest land proposed for diversion	yes
7	Upload Justification for locating the project on forest land	yes
8	Upload original copy of the communication addressed to the concerned Deputy Commissioner for recognition and vesting of forest rights in accordance with the provisions of the Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Act, 2006 (2 of 2007) for the entire forest land indicated in the proposal	yes
9	Additional documents:	
	i) Brief Project Note (covering the main features of the proposal, particularly, its implication on environment/forest and mitigation measures like construction of retaining/breast walls and number of people to be benefited from the project)	yes
	ii) Approval of the project by the competent authority.	yes

c/s

(Munish Bhandary) SFS
 Divisional Forest Officer
 Social Forestry Division
 Kathua

User Agency
 Treasury Officer
 Bani