

Office Address

Nov. to April : Van Bhawan, Below Gumat Jammu-180001
Phone: 0191-2560585, 2548397, Fax: 0191-2547276
May to October: Forest Complex, Sheikh Bagh Lal Chowk, Sgr- 190001
Phone: 0194-2484939, 2483937, Fax: 0194-2455027



URL Address www.jkforest.gov.in
E-mail pccfjforest@gmail.com
ccfjkaj1@gmail.com



Jammu & Kashmir Forest Department Office of the Pr. Chief Conservator of Forests & HoFF, Government of Jammu & Kashmir

All CFs/DFOs shall ensure that while recommending the proposal all the documents, as mentioned in the check list, are uploaded alongwith the check list duly signed by them.

User Agencies may note that for projects falling in Protected Areas (National Park, Wildlife Sanctuary, Conservation Reserve) require forest clearance, which is in addition to Wildlife Clearance. Therefore, application for forest as well as wildlife clearance should be submitted simultaneously on PARIVESH portal. Further, Wildlife Wardens of the Protected Areas have been authorized by the Department to process forest clearance also of such projects. Therefore, while applying for forest clearance for such proposals, application is to be made to the Wildlife Warden of Protected Area concerned.


(Sarvesh Rai) IFS

Additional Principal Chief Conservator of Forests,
Nodal Officer (FCA)

No. PCCF/FCA/3124/ 3963-4020

Dated 08-01-2021

Copy to:

1. Pr.CCF/Director Soil & Water Conservation Department Jammu
2. Pr.CCF/Director, Social Forestry Department Jammu.
3. APCCF/Chief Wildlife Warden, Wildlife Protection Department
4. Chief Conservator of Forests Kashmir
5. Chief Conservator of Forests Jammu
6. All Territorial Conservator of Forests J&K
7. Regional Wildlife Wardens/ Regional Directors and Joint Directors of Wildlife Protection, Social Forestry and Soil & Water Conservation Departments.
8. All DFOs/Divisional level officers of Social Forestry, Soil & Water Conservation and Wildlife Protection Departments.
9. User Agency _____



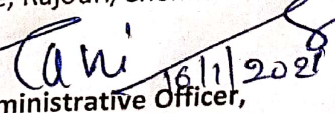
GOVERNMENT OF JAMMU AND KASHMIR OFFICE OF THE CHIEF CONSERVATOR OF FORESTS, JAMMU

(Forest Complex Exchange Road, Dogra Hall) Ph. 0191 - 2547748, 2545400 Fax: 2562929, Email ccfjammu1@gmail.com

No: - CCF-J/FCA/ 711-13

Dated: - 16/01/2021.

Copy forwarded to Conservator of Forests, East Circle Jammu/West Circle, Rajouri/Chenab Circle,
Doda for information and necessary action.


Administrative Officer,
O/o CCF, Jammu.

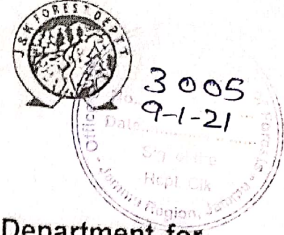
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Sub: Check list for User Agencies/field functionaries of the Forest Department for linear projects.

It has been observed that user agencies/field functionaries of the Forest Department, at times, are not familiar with the process and the documents required for processing of the forest land diversion proposals under the provisions of the Forest (Conservation) Act, 1980. In this regard, the user agencies are advised to refer to the Handbook of Forest (Conservation) Act, 1980 issued vide communication dated: 28th March, 2019 by Ministry of Environment, Forest and Climate Change, available on PARIVESH portal (PARIVESH Act, → Rules & Guidelines → Forest Clearance → Comprehensive guidelines

Further, in order to facilitate smooth processing of the proposals relating to infrastructure development projects, a brief check list/action points is hereby issued for quick reference by the user agencies/field functionaries of the Forest Department:

- A. Preliminary survey of the project site jointly with the staff of Forest Department
- B. Documents to be uploaded by the user agency at the time of submission of on-line indent

1	Register online through the portal "parivesh.nic.in"
2	Fill the Form-A- Part-I (extent of proposed area for diversion to be preferably in two digits after decimal)
3	Upload authorization letter to the person submitting application on PARIVESH portal by the competent authority of the user agency. ID Card, PAN Card etc not to be uploaded.
4	Upload coloured Survey of India Toposheet Map of the project site / forest land to be diverted, or any suitable map with legend authenticated by the representative of DFO (Territorial) and Project Authority
5	Upload KML file of the forest land to be diverted under the project. KML of Non-Forest Land (NFL) in different shade to be uploaded, if necessary.
6	Upload Geo-reference map showing GPS Coordinates of the forest land proposed for diversion
7	Upload Justification for locating the project on forest land
8	Upload original copy of the communication addressed to the concerned Deputy Commissioner for recognition and vesting of forest rights in accordance with the provisions of the Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Act, 2006 (2 of 2007) for the entire forest land indicated in the proposal
9	Additional documents: i. Brief Project Note (covering the main features of the proposal, particularly, its implication on environment/forest and mitigation measures like construction of retaining/breast walls and number of people to be benefited from the project)

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ii. Approval of the project by the competent authority

C. Message from the Nodal Officer (FCA) to user agency to submit the hard copy of documents listed at "B" to the DFO and Dy. Commissioner concerned:- User Agency has to upload the acknowledgment receipt of DFO and D.C. office in a single PDF file. *(It may be noted that the proposal will remain in draft stage till acknowledgement slip from DC/DFO is uploaded on PARIVESH.)*

D. Documents/actions required while processing the case at DFO level:

1	Fill the Form-A (Part-II)
2	Joint Inspection by the representative of DFO and Project Authority and authentication of: (i) inspection report (ii) enumeration list of trees/poles on the forest site (iii) calculation of area (length and width) of forest land involved (iv) Layout plan with dimensions
3	Certificate that all alternatives have been explored and the proposed forest land is the minimum land required for the project, as per format (attached) .
4	C.A. Proposal approved by the competent authority
5	Geo-reference map of CA site
6	Suitability certificate from the DFO regarding area proposed for CA (degraded forest land/non-forest land) suitable from management point of view, as per the format (attached)
7	Calculation sheet of NPV
8	Calculation sheet of Extraction charges
9	Undertaking by User Agency to pay C.A, the Net Present Value (NPV) and Additional Net Present Value (NPV) if any, of the forest land involved duly countersigned by DFO as per the format (attached).
10	All proposals involving forest land more than 5 Ha (except for defence and building construction related cases) shall include a cost-benefit analysis, as per the format.
11	Site inspection report of DFO as per the format (attached)
12	Muck disposal plan
13	Specific recommendation of DFO
14	Recommendation of concerned Conservator of Forests
15	Violation report, if any

Full Title of the Project:

File No:

Date of Proposal:

Certificate for Minimum Use of Forest Land

This is to certify that all alternative alignments/locations have been explored and the forest area involved in the proposal is unavoidable and barest minimum forest area i.e. _____ Ha. area has been proposed diversion.

Place:

Date:

Signature of User Agency

Office Seal _____

Countersigned

Divisional Forests Officer,

_____ **Forest Division,**

Office Seal _____ --

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Land Suitability Certificate by DFO (Territorial)

This is to certify that _____ Ha. land bearing survey no./compartment no. _____ of village _____ Tehsil _____ District _____ identified for compensatory afforestation is suitable for plantation from management point of view and is free from all sorts of encumbrances and encroachments.

Place: _____

Date: _____

**Divisional Forest Officer,
_____ Forest Division
Office Seal _____**

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File No:

Date of Proposal:

Undertaking for payment of cost of compensatory afforestation

I/We _____ hereby undertake to pay
the entire amount for compensatory afforestation in lieu of the forest area
diverted for _____ as per the prevailing wage rates at the time of
plantations.

Place:

Date:

Signature of User Agency

Office Seal _____

Countersigned
Divisional Forests Officer,
_____ **Forest Division,**
Office Seal _____

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File No:

Date of Proposal:

Undertaking for payment of net present value of forest area

It is to certify that I/We _____ have applied for diversion of _____ ha of forest area for the purpose of _____ I/We, hereby undertake to pay the net present value (NPV) of the above forest land. I/We also hereby undertake to pay the additional amount of NPV, if so determined as per the decision of the Hon'ble Supreme Court, at a later date.

Place:

Date:

Signature of User Agency

Office Seal _____

Countersigned
Divisional Forests Officer,
_____ **Forest Division,**
Office Seal _____

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**Site inspection report by an officer not below the rank of DCF/DFO
(For the forest land to be diverted under FCA)**

1. A proposal has been received by this office from _____ for diversion (under FCA, 1980) of ___ha of forest land for non-forestry purpose. The subject envisages the use of forest land for _____. The site inspection of the land involved in the proposal has been done by me on _____ (date). On inspection of the site, it is found that the land required by the User Agency is a forest land measuring ___ha. The requirement of forest land as proposed by the UA in Col. 2 of Part-I is unavoidable and is barest minimum required for the project.
2. Whether any rare/endangered/unique species of flora and fauna found in the area? If so, the details thereof:
3. Whether any protected archaeological/heritage site/defence establishment or any other important monument is located in the area? If so, the details thereof with NOC from competent authority, if required.
4. (a) The UA has not violated the provisions of the FCA, 1980 and no work has been started without proper sanction

Or

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(b) It has been found that the UA has violated the provisions of the FCA, 1980, a detailed report on violation is attached.

(Note: Whichever of the above is applicable should be shown in bold letters)

5. Specific recommendations for acceptance or otherwise of the proposal

Place:

Date:

(Signature)

Name _____

Designation _____

Office Seal _____