

इंडियन ऑयल कॉर्पोरेशन लिमिटेड (विपणन प्रभाग)

हिसार प्रभागीय कार्यालय,

प्रथम तल, एस सी ओ 40-41, सैक्टर -13P, तोशाम रोड

हिसार- 125005



IndianOil
A Maharatna
Company

Indian Oil Corporation Limited

(Marketing Division)

Hissar Divisional Office

First Floor, SCO 40-41, Sector-13P, Tosham Road,

Hissar - 125005 (Haryana)

Tel. : 01662-246602, 246603, 246604 Fax : 01662-246601

विपणन प्रभाग

Marketing Division

LETTER OF INTENT

Smt. Rachna W/o Sh. Anjani Kumar,

Ward No. 10, Ellenabad,

Distt. Sirsa-125055.

Ref.: HDO/R/DS-5

Date: 25.01.2013

Subject: Proposed KSK Dealership at "Chautala (On Chautala-Ratanpura Raod, Between 3-5 KM)", District. Sirsa, Haryana as Kisan Sewa Kendra under 'OPEN(W)' Category.

Dear Madam,

We refer to your application for award of Kisan Sewa Kendra Dealership at Chautala (On Chautala-Ratanpura Raod, Between 3-5 KM), District. Sirsa, Haryana and the subsequent interview held on 13.10.2012 at Hissar DO.

It is intended to offer you the Kisan Sewa Kendra Dealership of Indian Oil Corporation Ltd. (IOC) at Chautala (On Chautala-Ratanpura Raod, Between 3-5 KM), District. Sirsa, Haryana on the following terms and conditions:

1. You have stated in your application and also during the interview that you are having a plot of land Khewat no. 1071 Min, Khata no.1220 Min, Muraba No.559, Kila No.6/2 & 15/1 situated at Chautala (On Chautala-Ratanpura Raod, Between 3-5 KM), District. Sirsa, Haryana.
2. After getting suitable clearance from us in writing for the particulars plot of land, you will make all financial and other arrangements for operating the Retail Outlet Dealership including the following steps within 4 months from the date of this letter.
 - i) Follow up with District/ Local authorities in order to ensure that the sanctions for construction of building and other facilities are obtained for operating the subject Dealership.
 - ii) Complete construction of Sales Room, DG set room, Compound walls, Driveway, culverts and any other facilities as mutually agreed.
 - iii) Obtain Retail Selling License and other permits/ Permissions/ Licenses that may be necessary for Commissioning and operating the dealership as may be required under any Central/ State Govt. / Municipal or Local Authorities time being in force.
3. Since the purpose of Kisan Sewa Kendra RO is to make Diesel as well as other facilities/items required by the farmers available under one roof at their doorstep and at the least cost, you are require to make the following non oil facilities

Contd....2.

प्रबंधक (रिटेल सेल्स)

हिसार मण्डल कार्यालय

इंडियन ऑयल कॉर्पोरेशन लि. (लि. प्र.)

हिसार-125005

पंजीकृत कार्यालय : जी-9, अली यावर जंग मार्ग, बान्द्रा (पूर्व), मुम्बई-400 051
Regd. Office : G-9, Ali Yavar Jung Marg, Bandra (East) Mumbai-400 051 (India)

2/1

: 2 :

Subject: Proposed KSK Dealership at Chautala (On Chautala-Ratanpura Raod, Between 3-5 KM), District. Sirsa, Haryana as Kisan Sewa Kendra under 'OPEN(W)' Category.

at your Kisan Sewa Kendra:

- i) Agro inputs like Fertilizers, Seeds, and Pesticides etc.
 - ii) Agricultural equipments Nutan Stove, Hurricane Lamp etc.
 - iii) Item for daily needs like Gud, Khandsari, Dal, Channa, Flour, Soaps etc.
 - iv) Agro Products like Vegetables etc.
 - v) Non Agro Facilities like Banking, Internet Kiosk, Communications facilities etc.
 - vi) Stationery items like Note Books, Pencils etc. as well as Newspapers (if possible), Water mark (if possible) etc.
4. You are also required to provide the following basic facilities at your Kisan Sewa Kendra:
- i) Driveway.
 - ii) Sales Room & toilets (as per approved layout plan).
 - iii) Fencing/Boundary wall (as per approved layout plan).
 - iv) Electrification.
 - v) Fire Extinguishers.
 - vi) Air Facility
 - vii) Other items/ Facilities required for operation of outlet.
5. To enable you to operate the retail outlet, we will provide necessary storage tank(s) and pump(s).
6. The corporation will not be held liable for any loss or damage on account of delay that may be incurred in providing you the facilities mentioned above; whatever may be the cause of such failure or delay.
7. You will have to deposit an amount of **Rs.10,000/- (Ten Thousand only)** towards interest free Security Deposit. The amount will be forfeited in the event of termination on account malpractice or non-performance.
8. This letter is merely a Letter of Intent and is not to be construed as a firm offer of dealership to you. The dealership to you, on your complying with the conditions spelt out herein above, will be confirmed/ formalized by an Appointment Letter followed by the signing of our Standard Dealership Agreement.
9. If already employed, you will have to submit acceptance of resignation letter from your employer, prior to the issuance of Appointment Letter by us.

Contd...3.


राहुल दीक्षित
प्रबंधक (रिटेल सेल्स)
हिसार मण्डल कार्यालय
इंडियन ऑयल कॉर्पोरेशन लि. (वि. प्र.)
हिसार-125005



: 3 :

Subject: Proposed KSK Dealership at Chautala (On Chautala-Ratanpura Road, Between 3-5 KM), District. Sirsa, Haryana as Kisan Sewa Kendra under 'OPEN(W)' Category.

10. If we find that the progress being made by you towards the above is not to our satisfaction, this offer is liable to be withdrawn.
11. The LOI will stand automatically withdrawn and cancelled in the happening of any of the following events:
 - a) If it is found that you have suppressed and / or misrepresented any material facts in your application submitted for award of subject dealership.
 - b) Convicted or charge sheeted for any criminal / economical offence involving moral turpitude.
12. You will not change the constitution/legal entity of Retail Outlet dealership without prior written approval of the Corporation.
13. You will always abide by all requirements set forth by the Corporation including those relating to quality, quantity, customer service & branding initiatives like XTRACARE as applicable from time to time.
14. In addition to petroleum products, the operation of Non fuel facilities or any other income generating schemes shall be carried out with prior permission from the Corporation and also you will abide by the model developed by IOC if any in this regard.
15. Should you require any further details/ guidance please get in touch with our Divisional Office at the following address:

Chief Divisional Retail Sales Manager,
Indian Oil Corporation Ltd.,
Hissar Divisional Office,
First Floor, SCO, 40-41, Sec. 13-P,
Tosham Road, Hissar
Haryana.

Kindly return page no.4 of this letter duly acknowledged as token of your acceptance of this LOI.

Thanking you,

Yours faithfully,
For Indian Oil Corporation Ltd. (MD),


राहुल दीक्षित
प्रबंधक (रिटेल सेल्स)
हिसार मण्डल कार्यालय
इंडियन ऑयल कॉर्पोरेशन लि. (लि. प)
हिसार-125005


25.11.2013
(Rajesh Kumar Gupta)

Chief Divisional Retail Sales Manager.