

CHECK-LIST
OF
DOCUMENTS/INFORMATION REQUIRED FOR PROPOSAL
FOR DIVERSION OF FOREST LAND FOR NON FORESTRY USE
UNDER FOREST (CONSERVATION) ACT, 1980

FOR STAGE-I APPROVALS

I Documents/Information Required for All Proposals

S.No.	Name of the Document (s)	Provided or Not	If not Provided Why?	Page Number
1	Check-list of the project proposal	Yes		
2	Demand letter of the project authority/ applicant, if submitted.	Yes (Alignment Approval Letter)		
3	Main application form from Part-I to V as prescribed in the Rules under the FCA with all its columns duly filled up and signed by the competent authority with date, place and official seal. All the information in Part-I of Form-A including item-wise breakup of the forest area required, must be given in the form itself by expanding the columns	Yes		
4	Detailed note on the project. It must include the information regarding the number of villages and number of persons to be benefited from the project including employment generation.	Yes (Justification Letter)		
5	Map of the project site/forest area required clearly showing forest boundaries and adjoining areas with their land use in distinct colours in 1:50000 or any suitable scale on original Survey of India topo sheet. If the area is very small, in addition to above, an index map may be submitted showing forest boundaries and a location map on a larger scale with land use of the area required duly signed by DFO/CF concerned.	Yes		
6	Layout plan of project site approved by competent authority. In case of linear diversion of forest land, linear map or a diagrammatic map of the project site should be enclosed.	Yes		



7	Statement showing the details of forest area involved i.e. Survey No. /Coupe No. /Compartment No., etc., and item-wise breakup of the forest area proposed for diversion duly signed by DFO (<i>in the prescribed format</i>).	Yes		
8	Statement showing the details of non-forest area involved in the proposal (<i>in the prescribed format</i>).	Yes		
9	Certificate from the Collector/Deputy Commissioner that no alternative suitable non-forest land is available for the project in question.			
10	Justification for locating the project in forest area to be submitted by User Agency and countersigned by DFO.	Yes		
11	Certificate for minimum use of forest land to be submitted by the User Agency, giving details of area and trees involved in the alternatives examined and reasons for their rejection duly countersigned by DFO (<i>in the prescribed format</i>).	Yes		
12	Undertaking by the User Agency to bear the cost of compensatory afforestation duly counter signed by the DFO (<i>in the prescribed format</i>).	Yes		
13	Undertaking by the User Agency to pay the Net Present Value (NPV) of the forest land involved duly countersigned by DFO (<i>in the prescribed format</i>).	Yes		
	Undertaking by the User Agency to pay the Additional Net Present Value (NPV), if any, of the forest land involved duly countersigned by DFO (<i>in the prescribed format</i>) as decided at a later date as per the decision of the Supreme Court.	Yes		
14	<p>A certificate from the competent authority in the State in the prescribed (<i>vide MoEF letter No. 11-9/98-FC (pt.) dated 5th July 2013</i>) format that all forest rights under the Forest Rights Act, 2006 have been settled in respect of the forest area proposed for diversion, wherever applicable.</p> <p>In case, the process for settlement of rights under FRA has not been initiated, grant of stage-I approval under the FCA to the proposal will be considered only if a certificate from the competent authority concerned, clearly stating that the process for settlement of rights under the FRA has not been initiated along with evidences</p>	Yes (application submitted to DC)		



	supporting that settlement of rights under the FRA will be initiated and completed before the final approval, is enclosed with the proposal (vide F. No. 11-179/2012-FC Dated: December 20, 2013).			
15	Species-wise and girth class-wise enumeration list and abstract of trees (<i>abstract to be given at the end of the list</i>) standing on the forest area in question neatly typed or computerized and duly signed by DFO.	Yes		
16	Site inspection report of the forest area involved in the project proposal by the DFO concerned or higher level forest officer in prescribed format (<i>in the prescribed format</i>).	Yes		
17	Details of non-forest land/degraded forest area identified for compensatory afforestation viz. Survey No./ Compartment No./Khasra No./Khatoni No., Village, Tehsil, District, etc., along with map in appropriate scale showing the boundaries of adjoining forest areas with their use in distinct colours (<i>in the prescribed format</i>).	Yes		
18	Detailed scheme for compensatory afforestation on identified non-forest area/degraded forest area, as the case may be, at prevalent wage rates duly signed by DFO and countersigned by the CF concerned. The CA scheme must include all the technical details, details of work schedule, total financial outlay and proposed monitoring mechanism (<i>in the prescribed format</i>).			
19	Certificate from the DFO, that non-forest land selected for compensatory afforestation is in a compact block and contiguous to forest area or in close proximity of forest area and suitable from the management and protection point of view.			
20	Suitability certificate from the Divisional Forest Officer that the land identified for compensatory afforestation is suitable for raising plantation (<i>in the prescribed format</i>).			
21	Certificate from the Chief Secretary regarding non-availability of non-forest land in the state for raising compensatory afforestation, wherever applicable. This certificate will be based on the certificate signed by the DFO and Deputy Commissioner/Collector of the district concerned about non-availability of such non-forest land.			
22	In case of proposal which requires entry/exit through Protected Forest strips along			



	roads/railway lines/canals, the following information/documents must be given :- a) No Objection Certificate (NOC) of the land owning agency i.e. NHAI/PWD, Railways or Canal/ Irrigation Department b) Change of Land Use certificate from Town and Country Planning/ any other competent authority.			
23	For the projects involving forest land for construction of buildings/right of way for buildings, the built-up area, details of DG sets to be installed, and raw materials to be used (<i>in case of industries</i>) should be clearly mentioned.	Not Applicable, no habitation		
24	Status of clearance under Environment (Protection) Act, 1986, wherever required.	Not Required		
25	NOC of the State Pollution Control Board for establishment of the project, wherever required.	Not Required		
26	Detailed scheme for rehabilitation of project affected persons, wherever required.	Not Required		
27	Detailed Catchment Area Treatment Plan, wherever required. The CAT Plan should be prepared on the basis of actual survey of area and its classification in various categories requiring different engineering/ afforestation and other treatments in phased manner.	Not Applicable		
28	Detailed Reclamation Plan, wherever required. It should be realistic exhaustive and complete in all respects along with relevant maps in distinct colours. It should also include the details of back fillings, afforestation and execution of such works, wherever required.	Not Applicable		
29	Cost benefit analysis as per the guidelines issued under forest (Conservation) Act, 1980 in prescribed format, wherever required.	Not Applicable		
30	Any other information/documents necessary for giving clarifications on the project, may be specified and attached.	Yes, attached		

