

# CHECK-LIST

## OF

### DOCUMENTS/INFORMATION REQUIRED FOR PROPOSAL FOR DIVERSION OF FOREST LAND FOR NON FORESTRY USE UNDER FOREST (CONSERVATION) ACT, 1980

#### FOR STAGE-I APPROVALS

#### I Documents/Information Required for All Proposals

S.No.	Name of the Document (s)	Provided or Not	If not Provided Why?	Page Number
1	Check-list of the project proposal			
2	Demand letter of the project authority/ applicant, if submitted.			
3	Main application form from Part-I to V as prescribed in the Rules under the FCA with all its columns duly filled up and signed by the competent authority with date, place and official seal. All the information in <b>Part-I of Form-A</b> including item-wise breakup of the forest area required, must be given in the form itself by expanding the columns			
4	Detailed note on the project. It must include the information regarding the number of villages and number of persons to be benefited from the project including employment generation.			
5	Map of the project site/forest area required clearly showing forest boundaries and adjoining areas with their land use in distinct colours in 1:50000 or any suitable scale on original Survey of India topo sheet. If the area is very small, in addition to above, an index map may be submitted showing forest boundaries and a location map on a larger scale with land use of the area required duly signed by DFO/CF concerned.			
6	Layout plan of project site approved by competent authority. In case of linear diversion of forest land, linear map or a diagrammatic map of the project site should be enclosed.			
7	Statement showing the details of forest area involved i.e. Survey No. /Coupe No. / Compartment No., etc., and item-wise breakup of the forest area proposed for diversion duly signed by DFO ( <i>in the prescribed format</i> ).			
8	Statement showing the details of non-forest area involved in the proposal ( <i>in the prescribed format</i> ).			

9	Certificate from the Collector/Deputy Commissioner that no alternative suitable non-forest land is available for the project in question.			
10	Justification for locating the project in forest area to be submitted by User Agency and countersigned by DFO.			
11	Certificate for minimum use of forest land to be submitted by the User Agency, giving details of area and trees involved in the alternatives examined and reasons for their rejection duly countersigned by DFO ( <i>in the prescribed format</i> ).			
12	Undertaking by the User Agency to bear the cost of compensatory afforestation duly counter signed by the DFO ( <i>in the prescribed format</i> ).			
13	Undertaking by the User Agency to pay the Net Present Value (NPV) of the forest land involved duly countersigned by DFO ( <i>in the prescribed format</i> ).			
	Undertaking by the User Agency to pay the Additional Net Present Value (NPV), if any, of the forest land involved duly countersigned by DFO ( <i>in the prescribed format</i> ) as decided at a later date as per the decision of the Supreme Court.			
14	<p>A certificate from the competent authority in the State in the prescribed (<i>vide MoEF letter No. 11-9/98-FC (pt.) dated 5<sup>th</sup> July 2013</i>) format that all forest rights under the Forest Rights Act, 2006 have been settled in respect of the forest area proposed for diversion, wherever applicable.</p> <p>In case, the process for settlement of rights under FRA has not been initiated, grant of stage-I approval under the FCA to the proposal will be considered only if a certificate from the competent authority concerned, clearly stating that the process for settlement of rights under the FRA has not been initiated along with evidences supporting that settlement of rights under the FRA will be initiated and completed before the final approval, is enclosed with the proposal (<i>vide F. No. 11-179/2012-FC Dated: December 20, 2013</i>).</p>			
15	Species-wise and girth class-wise enumeration list and abstract of trees ( <i>abstract to be given at the end of the list</i> ) standing on the forest area in question neatly typed or computerized and duly signed by DFO.			

16	Site inspection report of the forest area involved in the project proposal by the DFO concerned or higher level forest officer in prescribed format ( <i>in the prescribed format</i> ).			
17	Details of non-forest land/degraded forest area identified for compensatory afforestation viz. Survey No./ Compartment No./Khasra No./Khatoni No., Village, Tehsil, District, etc., along with map in appropriate scale showing the boundaries of adjoining forest areas with their use in distinct colours ( <i>in the prescribed format</i> ).			
18	Detailed scheme for compensatory afforestation on identified non-forest area/degraded forest area, as the case may be, at prevalent wage rates duly signed by DFO and countersigned by the CF concerned. The CA scheme must include all the technical details, details of work schedule, total financial outlay and proposed monitoring mechanism ( <i>in the prescribed format</i> ).			
19	Certificate from the DFO, that non-forest land selected for compensatory afforestation is in a compact block and contiguous to forest area or in close proximity of forest area and suitable from the management and protection point of view.			
20	Suitability certificate from the Divisional Forest Officer that the land identified for compensatory afforestation is suitable for raising plantation ( <i>in the prescribed format</i> ).			
21	Certificate from the Chief Secretary regarding non-availability of non-forest land in the state for raising compensatory afforestation, wherever applicable. This certificate will be based on the certificate signed by the DFO and Deputy Commissioner/Collector of the district concerned about non-availability of such non-forest land.			
22	In case of proposal which requires entry/exit through Protected Forest strips along roads/railway lines/canals, the following information/documents must be given :-  a) No Objection Certificate (NOC) of the land owning agency i.e. NHAI/PWD, Railways or Canal/ Irrigation Department b) Change of Land Use certificate from Town and Country Planning/ any other competent authority.			
23	For the projects involving forest land for construction of buildings/right of way for buildings, the built-up area, details of DG sets to be installed, and raw materials to be			

	used ( <i>in case of industries</i> ) should be clearly mentioned.			
24	Status of clearance under Environment (Protection) Act, 1986, wherever required.			
25	NOC of the State Pollution Control Board for establishment of the project, wherever required.			
26	Detailed scheme for rehabilitation of project affected persons, wherever required.			
27	Detailed Catchment Area Treatment Plan, wherever required. The CAT Plan should be prepared on the basis of actual survey of area and its classification in various categories requiring different engineering/ afforestation and other treatments in phased manner.			
28	Detailed Reclamation Plan, wherever required. It should be realistic exhaustive and complete in all respects along with relevant maps in distinct colours. It should also include the details of back fillings, afforestation and execution of such works, wherever required.			
29	Cost benefit analysis as per the guidelines issued under forest (Conservation) Act, 1980 in prescribed format, wherever required.			
30	Any other information/documents necessary for giving clarifications on the project, may be specified and attached.			

<b>II</b>	<b>Documents/Information Required for Proposals for Roads, Railway Lines, Canals and Transmission Lines</b>			
31	<p>The following information/documents must be given :-</p> <p>a) Length and width of Road/Railway line/ Canal/ Transmission line passing through forest and non forest area.</p> <p>b) In case of expansion of already existing road/railway line/canal, linear plan clearly showing in distinct colours the already existing road (<i>from beginning to end</i>), the width of the proposed road/railway line/canal to be expanded, and the remaining width of the Protect Forest strip, if any, which would be left after expansion.</p> <p>c) In case of transmission line, the following details <b>may also</b> be given :-</p> <p>i) Number of towers to be erected both in forest and non forest area.</p> <p>ii) Width of the right of way for transmission line.</p>			

III	<b>Documents/Information Required for Proposals for Hydro Electric Projects</b>			
32	<p>The following information/document must be given :-</p> <ul style="list-style-type: none"> <li>a) Component-wise total area requirement</li> <li>b) Copy of Memorandum of Understanding</li> <li>c) Copy of Techno-Economic Clearance</li> <li>d) Copy of Implementation Agreement</li> <li>e) NOC from Irrigation and Public Health Department</li> <li>f) NOC from Fisheries Department</li> <li>g) Authorization to the applicant by the Project Authority</li> </ul>			

IV	<b>Documents/Information Required for Proposals for Mining</b>			
33	<p>The following information/documents must be given :-</p> <p><b>I New Proposals</b></p> <ul style="list-style-type: none"> <li>a) Certificate from the competent authority like District Mining Officer/Geologist, regarding non-availability of the same mineral/ore in the nearly non-forest area.</li> <li>b) Estimated reserve of each mineral/ore in the forest area and non-forest area.</li> <li>c) Total area demanded and extent of forest area involved in the proposed mining lease shown in distinct colours on relevant maps</li> <li>d) Proposed period of mining lease.</li> <li>e) Minimum distance of the proposed site from Wildlife Sanctuary and National Park.</li> <li>f) A copy of the mining plan duly approved by IBM, Nagpur.</li> <li>g) Phased reclamation plan of the project area.</li> <li>h) Copy of lease deed/agreement entered into with the district authorities.</li> <li>i) The details of Safety Zone Area for the mining as per para 4.7 of the guidelines. The undertaking from the project authority to bear the cost of fencing of safety zone area and afforestation over one and half times of degraded forest area. The details of safety zone to be</li> </ul>			

	<p>ascertained by the competent authority viz. Indian Bureau of Mines/ Deptt., of Geology and Mining of the State Government.</p> <p><b>II) In case of renewal of Mining Lease</b></p> <p>a) A brief profile of the lessee/ company should be submitted giving details of their existing mining leases in the State with their capacity of production, the present level of average annual production, location of these pits and the status of reclamation of forest land that are exhausted of minerals.</p> <p>b) Complete details of existing or proposed leases in that particular forest area with their present status should be indicated on the Survey of India Topo-sheet in appropriate scale</p> <p>c) The State Government shall forward the complete proposal to the RO/MoEF at least six months prior to the expiry of the existing lease. In case of any delay, a details report elaborating the causes of delay shall be forwarded along with the proposal.</p> <p>d) A resolution of Gram Panchayat/ Local Body of the area endorsing the proposal that the project is in the interest of the people living in and around the proposed forest land.</p>			
<b>V</b>	<b>Documents/Information Required for Proposals for Retail Outlets of an Oil Companies</b>			
34	<p><i>The following information/ documents must be given :-</i></p> <p>a) Copy of letter of intent issued by the oil Company.</p> <p>b) Site selection certificate as per Govt. of India guidelines. The DFO should certify the distance between two retail outlets on either side of the outlet in question.</p> <p>c) Layout plan showing dimensions of proposed approach road for entry and exit with clear area calculations.</p> <p>d) Map clearly indicating the directions of the road leading from....to.....</p>			

<p>e) The area calculations for the curves should invariably be given in the layout plan.</p> <p>f) NOC from NHAI/PWD/Urban or local body.</p> <p>g) NOC from Town and Country Planning/ local body.</p> <p>h) Certificate by User Agency to the effect that no High Tension line passing above the proposed site duly countersigned by DFO.</p> <p>i) A Certificate by User Agency to the effect that no LP Gas godown is located near the proposed site duly countersigned by DFO.</p>			
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Date.....  
Place.....

Divisional Forest Officer,  
Forest Division, Sirsa  
Office Seal\_\_\_\_\_

*NAWAL KISHORE HFS*

*[Signature]*  
Divisional Forest Officer  
Forest Division Sirsa  
*[Signature]*

सेवा में

जिलाधीश, सिरसा।

1. पुलिस अधीक्षक, सिरसा।
2. उपमण्डलाधीश, कालावाली।
3. अधीक्षण अभियन्ता, D.H.B.V.N, सिरसा।
4. कार्यकारी अभियन्ता, लो0नि0वि0, मण्डल नं0 01 सिरसा।
5. ✓ जिला वन-मण्डल अधिकारी, सिरसा।
6. जिला नगर योजनाकार, सिरसा।
7. जिला खाद्य एवं पूर्ति नियंत्रक, सिरसा।
8. खण्ड विकास एवं पंचायत अधिकारी, औढा
9. दमकल केन्द्र अधिकारी, सिरसा।
10. क्षेत्रिय प्रदूषण नियन्त्रण बोर्ड, हिसार।

क्रमांक:- 1527-36

/पी0एल0ए0 दिनांक 02.04.2021

Sub:-

Request to issue No Objection Certificate for setting up of a new retail outlet at khewat No. 297, khatoni No. 461, khasra No. 747/2/1/4, village Kalanwali, on Kalanwali-Deshu Road Tehsil Kalanwali & District Sirsa, Haryana.

यादी

विषयाधीन मामले बारे Terrytory Manager (Retail), Bharat Petroleum Corporation Limited, Hisar ने भिजवाते हुये प्रार्थना की है (प्रति संलग्न) कि वाक्या गांव कालावाली तह0 कालावाली जिला सिरसा में उक्त कम्पनी का पेट्रोल पम्प स्थापित करने के लिये No Objection Certificate जारी करने का कष्ट करें।

अतः इस सम्बन्ध में आप अपने-2 विभाग से सम्बन्धित अनापत्ति बारे क्वीट भिजवाने की व्यवस्था करें।

संलग्न:- उपरोक्तानुसार।



कृते: जिलाधीश, सिरसा।

Full Title of the Project: Access to BPCL Retail outlet along Kalanwali-Deshu Road Khewat No. 297, Khatoni No. 461, Khasra No. 747/2/1/4 at village Kalanwali, under Forest Division & Distt. Sirsa.

**FORM 'A'**

**Form for seeking prior approval under section 2 of the proposals by the State Government and other authorities. PART-1 (To be filled up by user agency)**

1	Project Details	Access to BPCL Retail outlet along Kalanwali-Deshu Road Khewat No. 297, Khatoni No. 461, Khasra No. 747/2/1/4 at village Kalanwali, under Forest Division & Distt. Sirsa.
i)	Short narrative of the proposal and project/For setting up scheme for which the forest land is required	
ii)	Map showing the required forest land, boundary of adjoining forest on a 1:50000 scale map.	Yes, Map attached
iii)	Cost of the Project	Approx. 20.00 Lacs
iv)	Justification for locating the project in forest areas	Only access is taken from forest land
v)	Cost benefit analysis (to be enclosed)	As per Project Report
vi)	Employment likely to be generated	Employment opportunities for neighboring area.
2	Purpose wise break-up of the total land required	<b>Afforestation area = 0.0030 Ha</b>
3	Details of displacement of people due to the project, if any	
i)	Number of families	NIL
ii)	Number of scheduled castes/scheduled tribe families	NIL
iii)	Rehabilitation plan (to be enclosed)	N.A.
4	Whether clearance under Environment (Protection) Act, 1986 required (Yes/No)	No
5	Undertaking to bear the cost of raising and maintenance of compensatory afforestation and/or panel compensatory afforestation as well as cost for protection and regeneration of Safety Zone, etc. as per the scheme prepared by the State Government (undertaking to be enclosed)	Undertaking certificate attached
6	Details of certificates/documents enclosed as required under the instructions	1. Project Map 2. Undertaking for cost of raising & maintenance of compensatory afforestation

Date :

Place :

State Serial No. of Proposal

To be filled up by Nodal Officer with date & remarks

Signature

Name

Designation

Address (of user agency)

शिवजी चौधरी  
Shivaji Choudhury  
प्रदेशिक प्रबन्धक, हिंसा  
Regional Manager Retail Hisar  
भारत पेट्रोलियम कॉर्पोरेशन लि.  
Bharat Petroleum Corporation Ltd.

**Title of the Project:** For access to BPCL retail outlet along Kalanwali-Deshu Road, Km 0.590 (RHS) at village Kalanwali, under Forest Division & Distt. Sirsa.

**File No.:** FP/HR/Approach/150645/2021

**Date of Proposal:** 31/12/2021

**PART – II**

*(To be filled by the concerned Divisional Forest Officer)*

**State Serial No. of Proposal** \_\_\_\_\_

**Location of the project/scheme**

- i) State/Union Territory : Haryana
- ii) District : Sirsa
- iii) Forest Division : Sirsa
- iv) Area of Forest Land Proposed for diversion (in Ha.) : 0.0030Hect.
- v) Legal status of forest : P.F.
- vi) Density of vegetation : 0.5
- vii) Species-wise (scientific names) and diameter class-wise enumeration of trees. In case of irrigation /hydel project enumeration at FRL, FRL-2, meter &FRL-4meter also to be enclosed. :

Species	V	IV	III	IIA	IIB	IA	IB	Total	Vol.
Shisham	0	0	0	0	0	0	0	0	0.00
Kikar	0	0	0	0	0	0	0	0	0.00
Euc.	0	0	0	0	0	0	0	0	0.00
Misc.	1	0	0	0	1	0	0	2	2.04
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2.04</b>

- viii) Brief notes on vulnerability of the forest area to erosion : It is not prone to erosion.
- ix) Approximate distance of proposed site for diversion from boundary of forest : In the P.F.
- x) Whether forms part of National Park, Wild Life Sanctuary, Biosphere reserve, Tiger reserve elephant corridor etc. (if so, the details of the area and comments of the chief Wildlife Warden to be Annexed) : No
- xi) Whether any rare/ endangered/unique species of flora and fauna found in the area? if so, details thereof. : No
- xii) Whether any protected archaeological/ heritage site defense establishment or any other important monument is located in the area? If so, the details thereof with NOC form competent authority. : No
- 8. Whether the requirement of forest land as proposed by the user agency in col.2 Part 1 is an avoidable and barest minimum for the project ? If no, recommended area item wise with details of alternative examined. : Yes
- 9. Whether any work in violation of various Forest Acts : No has been carried out (Yes/No)? If yes, details of the same including period of work done, action taken against the erring officials. Whether work done in violation is still in progress.
- 10. Details of compensatory afforestation scheme
- i) Details of non-forest area/degraded forest area identified for compensatory afforestation its distance from adjoining forest, number of patches, size of each patch. : Attached Certificate

- 7
- ii) Map showing non-forest/degraded forest area identified for compensatory afforestation and adjoining forest boundaries. : Attached
- iii) Detailed compensatory afforestation scheme including species to be planted, implementing agency, time schedule, cost structure etc. : Attached
- iv) Total financial outlay for compensatory afforestation scheme. : Rs. 233133.00
- v) Certificates from competent authority regarding suitability of area identified for compensatory afforestation and from management point of view (to be signed by the concerned Deputy Conservator of Forests). : Suitability certificate attached.
11. Site inspection report of the DFO (to be enclosed) especially highlighting facts asked in col. 7 (xi, xii) 8 and 9 above. : Attached
12. Division/District profile
- i) Geographical area in the district : 427600 Ha
- ii) Forest area of the district : 4804.81
- iii) Total forest area diverted since 1980 with number of cases. : 305.79425 with 324 cases
- iv) Total compensatory afforestation stipulated in the district/division since 1980 as on date
- a) Forest land including penal compensatory afforestation. : 558.03082 Ha
- b) Non forest land : 2.00 Ha
- v) Progress of compensatory afforestation as on (date) 25.10.1980 on 30.09.2021
- a) Forest land : 437.2904 Ha
- b) Non forest land : 2.00 Ha
13. Specific recommendations of the DFO for acceptance or otherwise of the proposal with reasons. : Recommended in public interest.

Place: Sirsa

Date:

Signature

Name:

Office Seal  Divisional Forest Officer  
Forest Division Sirsa 



**Title of the Project:** For access to BPCL retail outlet along Kalanwali-Deshu Road, Km 0.590 (RHS) at village Kalanwali, under Forest Division & Distt. Sirsa.

**File No.:** FP/HR/Approach/150645/2021

**Date of Proposal:** 31/12/2021

**PART - III**

*(To be filled by the concerned Conservator of Forests)*

- 14. Whether site, where the forestland involved in the case is located has been inspected by the concerned Conservator of Forests? If yes, the date of inspection of observations made in the form of inspection note to be enclosed. Yes / No
- 15. Whether the concerned Conservator of Forests agrees with the information given in Part-B and the recommendations of the Deputy Conservator of Forests.
- 16. Specific recommendations of the concerned Conservator of Forests for acceptance or otherwise of the proposal with detailed reasons.

Date : \_\_\_\_\_

Place : \_\_\_\_\_

Signature

Name

Office Seal

**Title of the Project:** For access to BPCL retail outlet along Kalanwali-Deshu Road, Km 0.590 (RHS) at village Kalanwali, under Forest Division & Distt. Sirsa.

**File No.:** FP/HR/Approach/150645/2021

**Date of Proposal:** 31/12/2021

**PART - IV**

*(To be filled in by the Nodal Officer or Principal Chief Conservator Forests or Head of Forest Dept.)*

- 17. Detailed opinion and specific recommendations of the State Forest Department for acceptance or otherwise of the proposal with remarks.

*(while giving opinion, the adverse comments made by the concerned Conservator of Forests or Deputy Conservator of Forests should be categorically reviewed and critically commented upon)*

Date : \_\_\_\_\_

Place : \_\_\_\_\_

Signature  
Name  
Office Seal

**Title of the Project:** For access to BPCL retail outlet along Kalanwali-Deshu Road, Km 0.590 (RHS) at village Kalanwali, under Forest Division & Distt. Sirsa.

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**Date of Proposal:** 31/12/2021

## **PART - V**

*(To be filled in by the Secretary in-charge of the Forest Department or by any other authorized officer of the State Govt. not below the rank of Under Secretary)*

18. Recommendations of the State Government (Adverse comments made by any officer or authority in Part-B or Part-C or Part-D above should be specifically commented upon)

Date : \_\_\_\_\_

Place : \_\_\_\_\_

Signature

Name

Office Seal