



MCL

Ref. No. MCL/GM/BA/Pers/ 687

Dated. 10/05/2019

// OFFICE ORDER //

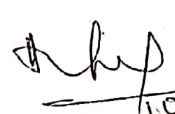
As decided by the Mangement of Basundhara Area, for effective operation following will be incharge of **SAMADHAN KENDRA**, Basundhara Area for the Day as noted against their name:-

Monday:-	Sri Sanjay Ku Singh, SO(Civil),BA
Tuesday:-	Sri A.K.Sinha, SO(E&M),BA
Wednesday:-	Sri A.K.Shrivastava,APM,BA
Thursday:-	Sri P.K.Sinha, CM(Min), CC,BA
Friday:-	Sri A.K.Nayak, SO(Min), BA
Saturday:-	Sri Raji Jashua,SO(Envl.)

The above staff officer will attend the **SAMADHAN KENDRA** from 11.00 A.M to 1.00 P.M on respective day & will hear/record are grievances of employee/public & forwarded the same to the concerned department for redressing.

This order will come in to force w.e.f. 13/05/2019.

This issues with the approval of General Manager, Basundhara Area.


Area Personnel Manager
Basundhara Area

Copy to:

1. General Manager, Basundhara Area.
2. ALL Executive concerned,BA.
3. Project Officer,B,(W)OCP/KOCP/GOCP.
4. Secretary/President,OCM,BMS,HMS,AITUC, BA.
5. All Notice Borad,BA/B(W)OCP/KOCP/GOCP.
6. Office copy.