

OFFICE OF THE DIVISIONAL FOREST OFFICER, FOREST DIVISION CHITTERNAR

Check List

- A. Preliminary survey of the project site jointly with the staff forest department.
B. Documents to be uploaded by the User agency at the time of submission of on-line indent.

1	Register online through the portal Parivesh.nic.in"	✓
2	Fill the form-A-part-i (extent of proposed area for diversion to be preferably in two digits after decimal	✓
3	Upload authorization letter to the person submitting application on PARIVESH portal by the competent authority of the User agency ID Card, PAN card etc, not to be uploaded.	✓
4	Upload coloured survey of India toposheet map of the project site/forest land to be diverted, or any other suitable map with legend authentication by the representative of DFO (territorial) project Authority	✓
5	Upload KML file of the forest land to be diverted under the project KML of non-forest land (NFL) in different shades to be uploaded, if necessary.	✓
6	Upload Geo-reference map shoeing GPS coordinates of the forest land proposed for diversion	✓
7	Upload justification for locating the project on forest land	✓
8	Upload original copy of the communication addressed to the concerned deputy commissioner for recognition and vesting of forest rights in accordance with the provision of schedule tribes and other Traditional Forest Dwellers (Recognition of Forest rights) Act, 2006 (2 of 2007) for the entire forest land indicated in the proposal	✓
9	Additional documents; (i) Brief project note (Covering the main features of the proposal, particularly, its implication on environments/forest and mitigation measures like construction of retaining/breast walls and number of people to be benefited from the project) (ii) Approval of the project by the Competent authority	✓

C. Message from the Nodal officer (FCA) to User agency to submit the hard copy of the documents listed at B' to the DFO and Dy. Commissioner concerned:- User agency has to upload the acknowledgement receipt of DFO and D.C office in a single PDF file. (It may be noted that the proposal will remain in draft stage till acknowledgment slip from DC/DFO is uploaded on PARIVESH.)

D. Documents/ action required while processing the case at DFO level.

1	Fill the form-A-part-ii	
2	Joint inspection by the representative of DFO and Project authority and authentication of: (i) Inspection report (ii) Enumeration list of trees/poles on the forest site (iii) Calculation of area (length and width) if forest land involved (iv) Layout plan with dimensions	✓
3	Certificate that all alternative have been explored and the proposed forest land is minimum land required for the project as per format	✓
4	C A proposal approved by the Competent authority	✓
5	Geo-reference map of C A site	✓
6	Suitability certificate from the DFO regarding area proposed for C A (degraded forest land /non forest land) suitable from management point of view, as per the format	✓
7	Calculation sheet of NPV	✓
8	Calculation of extraction charges	✓
9	Undertaking by User Agency to pay C.A, the net present value (NPV) and Additional Net Present value (NPV) if any, of the forest land involved duly countersigned by DFO as per format	✓
10	All proposal involving forest land more than 5 Ha (except for defence and building construction related cases) shall include a cost-benefit analysis, as per format	✓
11	Site inspection report of DFO as per format	✓
12	Muck disposal plan	✓
13	Specific recommendation of DFO	✓
14	Recommendation of concerned Conservator of Forests	✓
15	Violation report, if any.	No

Divisional Forest Officer
Bandipora Forest Division
Chitternār