

-/-

**CHECK LIST
OF
DOCUMENTS /INFORMATION REQUIRED FOR PROPOSAL
FOR DIVERSION OF FOREST LAND FOR NON FORESTRY USE
UNDER FOREST (CONSERVATION) ACT, 1980**

**FOR STAGE-I APPROVALS
I Documents/ Information Required for all Proposals**

Sr. No	Name of the Document (s)	Provided or Not	If not Provided why?	Page Number
1.	Check list of the Project Proposal	Yes	—	1-5
2.	Demand letter of the project authority/ applicant, if submitted	Yes	—	6
3.	Main application form from part-I to V as prescribed in the rules under the FCA with all its columns duly filled up and signed by the competent authority with date , place and official seal. All the information in Part-I of Form-A including item wise breakup of the forest area required, must be given in the form itself by expanding the columns	Yes	—	7-13
4.	Detailed note on the Project, it must include the information regarding the number of villages and numbers of persons to be benefited from the project including employment generation	Yes	—	14-15
5.	Map of the project site /Forest area required clearly showing forest boundaries and adjoining areas with their land use in distinct colours in 1: 50000 or any suitable scale on original Survey of India toposheet sheet. If the area is very small, in addition to above, an Index Map may be submitted showing forest boundaries and a location map on a larger scale with land use the area required duly signed by DFO/CCF concerned	Yes	—	16-18
6.	Layout plan of Project site approved by competent authority. In case of linear diversion of forest land, linear map or a diagrammatic map of the project site should be enclosed	Yes	—	19
7.	Statement showing the details of forest area involved i.e. Survey No/ Coupe No. /Compartment No, etc and item wise breakup of the forest area proposed for diversion duly signed by Divisional Forest Officer (in the prescribed format).	Yes	—	20-22

8.	Statement showing the detail of non-forest area involved in the proposal (in the prescribed format)	Yes	—	23-24
9.	Certificate from the Collector/ Deputy Commissioner that no alternative suitable non-forest land is available for the project in question	Yes	—	25-26
10.	Justification from the project in forest area to be submitted by User Agency and Countersigned by Divisional Forest Officer	Yes	—	27
11.	Certificate for minimum use of forest land to be submitted by the User Agency, giving details of area and trees involved in the alternatives examined and reasons for their rejection duly countersigned by Divisional Forest Officer (in the prescribed format)	Yes	—	28
12.	Undertaking by the User Agency to bear the cost of Compensatory Afforestation duly counter signed by the DFO (in the prescribed format)	Yes	—	29
13.	Undertaking by the user Agency to pay the Net Present Value (NPV) of the forest land involved duly countersigned by DFO (In the prescribed format)	Yes	—	30
(b)	Undertaking by the User Agency to pay the Additional Net present Value (NPV) , if any , of the forest land involved duly countersigned by DFO (in the prescribed format) as decided at a later date as per the decision of the Supreme Court.	Yes	—	31
14.	A certificate from the competent authority in the State in the prescribed (vide MoEF letter No. 11-9/98-FC(pt) dated 5 th July 2013) format that all forest rights under the Forest Rights Act, 2006 have been settled in respect of the forest area proposed for diversion, wherever applicable In case , the process for settlement of rights under FRA has not been imitated, grant of Stage-I approval under FCA to the proposal will be considered only if a certificate from the competent authority concerned, clearly stating that the process for settlement of rights under the FRA has not been initiated along with evidences supporting that settlement of rights under the FRA will be initiated the final approval, is enclosed with the proposal (Vide Ft. No. 11-179/2012-FC Dated December 20,2013)	Yes	—	32-39

15.	Species-wise and girth class-wise enumeration list and abstract of trees (abstract to be given at the end of the list) standing on the forest area in question neatly typed or computerized and duly signed by DFO	Yes	—	40-49
16.	Site inspection report of the forest area involved in the project proposal by the DFO concerned or higher level forest officer in prescribed format (in prescribed format).	Yes	—	49(a)
17.	Detail of non-forest land / degraded forest area identified for compensatory afforestation viz. Survey No/ Compartment No/ Khasra No/ Khatoni No/ , Village , Tehsil District , etc, along with map in appropriate Scale showing the boundaries of adjoining forest land areas with their use in distinct colours (in the prescribed format)	Yes	—	50-52
18.	Detailed scheme for compensatory afforestation on identified non- forest area/ degraded forest area, as the case may be, at prevalent wage rates duly signed by DFO and Countersigned by the CF concerned. The CA scheme must include all the technical details, details of work schedule , total financial outlay and proposed monitoring mechanism (in the prescribed format).	Yes	—	53-56
19.	Certificate from the DFO, that non-forest land selected for compensatory afforestation is in a compact block and contiguous to forest area or in close proximity of forest area and suitable from the management and protection point of view.	—	—	—
20.	Suitability certificate from the Divisional Forest Officer that the land identified for compensatory afforestation is suitable for raising plantation (in the prescribed format).	Yes	—	57
21.	Certificate from the Chief Secretary regarding no-availability of non-forest land in the state for raising compensatory afforestation, wherever applicable. This certificate will be based on the certificate signed by the DFO and Deputy Commissioner/Collector of the District concerned about non-availability of such non-forest land.	Yes	—	58
22.	In case of proposal which requires entry/exit through Protected Forest strips along road/railway lines/canals, the following information/documents must be given :-	NO	N.A	—

	a) No objection Certificate (NOC) of the land owning agency i.e. NHA/PWD, Railways or Canal/ irrigation Department b) Change of Land use certificate from Town and Country Planning/ any other competent authority.	No	N.A	-
23.	For the projects involving forest land for construction of buildings/right of way for buildings, the built-up area, details of DG sets to be installed and raw materials to be used (in case of industries) should be clearly mentioned.	No	N.A	-
24.	Status of clearance under Environment. (Protection) Act, 1986, wherever required.	No	N.A	-
25.	NOC of the State pollution Control Board for establishment of the project, whenever required.	No	N.A	-
26.	Detailed scheme for rehabilitation of project affected persons, wherever required.	No	N.A	-
27.	Detailed Catchment Area Treatment Plan, wherever required, The CAT Plan should be prepared on the basis of actual survey of area and its classification in various categories requiring different engineering/ afforestation and other treatments in phased manner.	No	N.A	-
28.	Detailed Reclamation Plan, wherever required. It should be realistic exhaustive and completed in all respects along with relevant maps in distinct colours. It should also include the details of back fillings, afforestation and execution of such works, wherever required.	No	N.A	-
29.	Cost benefit analysis as per the guidelines issued under Forest (Conservation) Act, 1980 in prescribed format, wherever required.	Yes	-	59-60
30.	Any other information/documents necessary for giving clarifications on the Project, may be specified and attached.			
	(a). Copy of Budget	Yes	-	61
	(b). Joint Inspection Report	Yes	-	62
	(c). Current Land Status of Khasra Number Mohal	Yes	-	63-64
	(d) Muck Management Plan	Yes	-	65-68
	(e) Distance Certificate	Yes	-	69
	(f) No Objection Certificate issued by Secretary GP Jadoon	Yes	-	70
	(g) Certificate of Compensatory afforestation issued by DFO	Yes	-	70(a)
	(h) Net Present Value Bill	Yes	-	70(b)
	(i) Revenue Papers	Yes	-	71-159

II	Documents/information Required for Proposals for Roads, Railway Lines, Canals and Transmission Lines			
31.	The following information/documents must be given :- a) Length and width of Road/Railway line/Canal/Transmission line passing through forest and non forest area	Yes	-	160
	b) In case of expansion of already existing road/railway line/canal, linear plan clearly showing in distinct colors the already expansion road (from beginning to end), the width of the proposed road/railway line/canal to be expanded, and the remaining width of the Protect Forest strip, if any, which would be left after expansion.	No	N.A	-
	c) In case of transmission line, the following details may also be given :- I) Number of towers to be erected both in forest and non forest area. II) Width of the right of way for transmission line.	No	N.A.	-

Date 21/8/2022
Place Kotgarh

(Raj Kumar, HPFS)
Divisional Forest Officer,
Kotgarh Forest Division,
Kotgarh Forest Division, H.P.

Office Seal _____