Collection of CAMPA Funds through Web Portal

A web based solution has been developed under Ministry of Environment, Forests & Climate Change for collection & deployment of CAMPA funds in account of Union Bank of India / Corporation Bank.

After generating the necessary challan from the web portal of the Ministry, the User Agencies can remit the campa funds either by visiting any of the branches of above Bank or through RTGS/ NEFT through any bank branch. The solution is so developed that it will ensure credit of fund to main CAMPA account on real time basis with complete MIS to CAMPA authorities at the end of the day.

Steps to be followed:

1. DFO issues Demand Notice to the Agency.
2. The Agency logs in to the website of Ministry of environment & Forests (Forest Clearance portal, i.e. http://forestsclearance.nic.in or http://efclearance.nic.in) to make payment against the demand.
3. Agency should fill all the details as per the format provided in the portal.
4. Agency submits the application.
5. Nodal Officer verifies the application of the Agency/ user.
6. Once it is verified, Agency can choose to make payment by logging in to the website.
7. Before making payment, the Agency is required to choose Bank through which it wants to make payment.
8. Once the Bank is chosen, mode of payment should be selected - making payment at Bank branch or through RTGS/ NEFT.
9. Accordingly, depending upon the mode selected for payment, a challan will be generated.

Payment at Bank Branches:

1. If payment at Bank branches is selected, the representative of the agency should visit any branch of Union Bank / Corporation Bank along with printed challan.
2. The agency can make the payment through Cash / Cheque /Transfer.

Payment through RTGS/ NEFT

1. If payment through RTGS/NEFT is selected, the representative of the agency should visit his bank branch (RTGS/ NEFT enabled) of a Bank of his choice along with printed challan with a Account Number printed on it.
2. While tendering the challan at the bank, the agency must ensure that the unique account number mentioned in the challan should be correctly mentioned as the account number in which funds to be remitted.
3. Upon executing the RTGS by the sender/ remitter bank, the amount collected will be credited to relevant CAMPA state account with the Bank on real time basis.
Banks will push the data (details of payment) on Forest clearance portal also and payment is confirmed through email to all stakeholders (i.e. User Agency, State Nodal Officer, Adhoc-CAMPA, all AIGs of FC division of MoEFCC).

**How to generate Challans to make payment under CAMPA/Stage-II Clearance?:**

User Agency is requested to follow the steps given below for generating the challan for making payment under CAMPA.

For generating challan, user agencies have to register themselves with FC portals [http://forestsc clearance.nic.in](http://forestsc clearance.nic.in) or [http://efclearance.nic.in](http://efclearance.nic.in) by clicking on ‘Register New User Agency’ link as shown in figure-1 and figure-2 given below. If any user agency has already registered while uploading proposal online on the portal, they need not register again.

![Figure-1: Online Submission and Monitoring of Forest and Wildlife Clearances](image)
**Step 1:** After logging in to FC portal, click on ‘Upload Demand letter received from forest department’ link available under ‘My Proposals Forest Clearance’ tab as shown in Figure-3.
Step2: After clicking on 'Upload Demand letter received from forest department’, a list of proposals in which Stage-I/Stage-II approval has been accorded, will be displayed on screen as shown in figure-4.

Two sets of approved proposals are being displayed on the above screen (as shown in figure-4). These are 'Proposals submitted on or after 15th July 2014' and 'All Proposals submitted up to 14th July 2014'. If user select first check box (i.e. Proposals submitted on or after 15th July 2014), it will display
all the approved proposals submitted by user agency on or after 15th July 2014.

If Applicant/user desires to generate challan against the proposal submitted before 15th July 2014, then he/she has to click on second check box (i.e. All Proposals submitted up to 14th July 2014). This link will display all mapped old approved proposals submitted by user agency before 15th July 2014 (as shown in figure-4 above). If proposal, for which challan has to be generated, is not available under this link then, he/she has to map proposal with his/her User Agency. For mapping, he/she has to click on ‘Click for Mapping’ link (as shown in figure-5 below).

Figure-5: List of proposals in which Stage-I/Stage-II approval has been accorded

When Applicant/user clicks on ‘Click for Mapping’ link, then another form will be displayed on the screen as shown in figure-6.
After searching the proposal from the list, user has to ‘map’ proposal with the user agency by clicking on ‘+’ button available in the last column against that proposal. Once, the proposals are mapped then these will be available under second check box (i.e. All Proposals submitted up to 14th July 2014). By clicking on ‘View mapped Old FCA Proposals list’ link, user can view the mapped old proposals also during this process as shown in figure-7.
Step 3: After mapping the proposals, click on ‘Upload Demand’ (as shown in figure-4). When he/she clicks on this button, another form as shown in figure-8 will be displayed on screen.

![Form for entering details of the funds demanded by Forest Department](image)

**Figure-8:** Form for entering details of the funds demanded by Forest Department

**Step 4:** Fill up the form displayed at Figure-8.

**Step 5:** User Agency has to click on ‘Submit’ button available on page for saving the data.

After successful submission of data, an email/SMS alert will be sent automatically (by system) to the Nodal Officer to verify the demand received by User Agency. User Agency has to wait for further communication (i.e. email) from Nodal Officer. Nodal Officer may accept or reject (if any discrepancy in the data) the request submitted by UA.

If Nodal Officer rejects it, then, UA will again login into portal and may resubmit the same along with the clarification.

If Nodal Officer accepts it, an email/sms will be sent (by system) to UA for generating the challan.

**Step 6:** After receiving communication/email for generating challan, UA has to click on ‘Generate Challan’ link available under ‘My Proposals Forests Clearance’ tab (as shown in figure-9).
Step 7: After Clicking on ‘Generate Challan’ tab, a list of proposals of UA in which request have been accepted by Nodal Officer, will be displayed on screen as shown in figure-10.

Step 8: Finally, User agency has to click on ‘Generate Challan’ button under ‘Action’ link as shown in figure-10. When he/she clicks on it, another screen
(Figure-11) will be displayed. User Agency may select the bank (Corporation bank or Union Bank of India) for generating the challan.

Figure-11: Form for selecting the bank for generating challans

The format of generated challans of Corporation Bank and Union Bank of India are given below:
NEFT RTGS Challan – Corporation Bank and Union Bank of India

NEFT/RTGS CHALLAN for Ad-HOC CAMPA

Date: 12-06-2015

Agency Name: Vaishnav Industry Pvt Ltd
Application No.: ROAD4009132015
Location: DELHI
Address: Chanakya Puri New Delhi
Amount (in Rs): 71

Amount in Words: Seven Rupees Only

NEFT/RTGS to be made as per following details:

Beneficiary Name: Delhi CAMPA
IFSC Code: CORP009633
Pay to Account No.: 16654ROAD400132016
Bank Name & Address: Corporation Bank
FCB Bangalore 2/1, 3rd floor, Jelita Towers,
Mission Road, Bangalore 560027

- This Challan is strictly to be used for making payment to CAMPA by NEFT/RTGS only

Agency Copy

BANK COPY
NEFT/RTGS CHALLAN for Ad-HOC CAMPA

Date: 08-06-2015

Agency Name: Vaishnav Industry Pvt Ltd
Application No.: ROAD4009132015
State Code: DL
Address: Chanakya Puri New Delhi
Amount (in Rs): 36

Amount in Words: Thirty-Six Rupees Only

NEFT/RTGS to be made as per following details:

Beneficiary Name: Delhi CAMPA
Pay to Account No.: CAMPADLROAD0300132615136
Bank Name & Address: Union Bank of India Branch
Address: 52, Sunder Nagar,
New Delhi, Pin 110003
IFSC Code: UBIN0534498

- This Challan is strictly to be used for making payment to CAMPA by NEFT/RTGS only
**Step 9:** After taking printout of the above challan (by clicking on ‘Print’ button), User Agency may deposit payment in the bank alongwith the generated challan.

Once, the payment is made by user agency, a confirmation mail of the payment will be sent (in the evening at around 9 pm on the same day) by system to concerned User Agency, Nodal Officer (FCA) of State Government, IGF(FC division) & CEO (CAMPA) with copy to all AIG and Directors of the FC division and Adhoc-CAMPA.

**Note:** User Agencies should proceed to start the process of uploading of demand letter, verification of demand & generation of challan only when they are in a position to make payment immediately in any case not later than 10 days.

User agencies are advised to deposit funds under CAMPA after generating challan through above mentioned process and they should submit the above mentioned challan in the bank while depositing funds.

If any proposal is not available on portal, User Agency may send a request to the concerned state FCA Nodal Officer for the same. State FCA Nodal Officer will make necessary arrangement to make it available on the portal.